



**Mandatory documents when applying for a visiting practitioner status at the
Comprehensive Cancer Center Ulm (CCCU),
Ulm University Hospital, Germany,
in the context of the ESO Clinical Training Center Program**

After having been generally accepted by ESO and the CCCU, applicants for a visiting practitioner status will be asked by the Recruitment Department of Ulm University Hospital to submit the following documents:

1. “Medical license for temporary practice in Germany” issued by the “Regierungspraesidium Stuttgart / Oberste Landesgesundheitsbehoerde” (Regional Administrative Council / Supreme Health Authority of the German State of Baden-Wuerttemberg). This licence has to be applied for directly at the Regierungspraesidium Stuttgart and requires (in essence) the submission of the following documents.

- Detailed and fully documented chronological CV
- Attested copies of the originals and certified German translations of your medical education, exams and certificates

EU citizens:

Medical education programs of other EU-countries are usually recognized

Non-EU citizens:

The medical degree program of the University where you graduated will be assessed for equivalency with the German medical education program.

- Attested copy of your passport
 - Letter of acceptance from Ulm University Hospital
 - Proof of German language skills, at minimum intermediate level B2. Tests can be taken at the Goethe Institute (see <http://www.goethe.de/ins/de/prf/deindex.htm>).
 - Certificate of good conduct issued by your home country
 - Letter of good standing
 - Proof of funding for the time that you are staying in Germany
2. Detailed and fully documented chronological CV
 3. Attested copy of the original and a certified translation (German) of your medical degree certificate and academic records
 4. Attested copy of your passport
 5. Copy of your Birth Certificate
 6. Copy of your Marriage Certificate (if applicable)

7. Certificate of Good Conduct issued by your home country
8. Declaration of Good Conduct (Form will be provided by Ulm University)
9. Applicants from Non-EU countries: Visa with residence permit and work permit
10. Address of accommodation (CCCU will support the candidate to find suitable accommodation)

After having arrived in Germany, the following additional documents have to be applied for and submitted to the Recruitment Department:

1. Applicants from EU-countries:
A residence permit for EU citizens ("Freizuegigkeitsbescheinigung") has to be applied for at Ulm Municipal Authorities (necessary for visitors staying >4 weeks)
2. Certificate of Good Conduct issued by the Federal Republic of Germany

Please note that it is the applicants' responsibility to submit all documents requested by the Recruitment Department of Ulm University Hospital which are necessary to conclude the visiting practitioner contract.